

Presidential Range Riders Newsletter

Volume 1, Issue 1

November 2010

Club News

Welcome back!

I can't believe that it is late fall again!!

Does everybody have their wood cut and split, boats and motorcycles put away and campers winterized? Have you checked over your sled? Cleaned it up nice and shiny? Now be truthful, have you sat on it and made motor sounds dreaming of the white stuff? I thought so!

Just a recap of last year, we had a decent season considering the lack of snow that we received. We ended up using all of our allotted hours and then some. The new groomer worked out great despite a few small problems at first, but all and all is a good machine. Corridor 19 to Maine (Kevin's Trail) never got completely groomed last year due to the lack of snow. We all know that this trail needs a ton of snow in order to be groomed. Kevin did take the machine down without the drag a couple of times and filled in water bars, cut trees and kept it passable. We did drag as far south as we could when conditions allowed. Luckily the other end of town had enough snow throughout the season to keep the trails in good shape all winter. Towards the end of the winter we also were able to help out the state and groom up into the Success area. I would like to thank our operators for doing such a great job! Thanks Smitty, Roger, Bill, Toby and Steve.

Over the summer we didn't do too much work other than the usual paper work and grant process for the upcoming season. We did have to replace about 10 culverts on Corridor 19 to Berlin and we still have one bridge that needs to be decked over. We also need to put up the trail signs. I do need some help with the signing if anybody is interested. This is not a hard job but there are a large number of signs to be put out, so a couple of volunteers would really help out.

I will, from time to time, call on people to help out as problems arise. If you would like to be included on that list please call me or better yet shoot me an e-mail. My contact info is attached.

Well, we had our first retiree in quite some time!

Bill Demers has stepped down as Assistant Trail Master and head of trail signage. Bill has been a big help to the club over the years and his generosity will be greatly missed. Bill has taken a new position with PSNH and does not have as much free time as he used to (he may have to work more than 35hrs in week now) just kidding Bill. Thanks for all the help.

We would like to fill this position as soon as the next meeting - anybody interested please come to the meeting. We are also looking to elect a Vice President as well.

Meeting Schedule:

All meetings will be held at the Club House located behind Libby pool @ 6:30 pm unless otherwise notified.

First Meeting: Tuesday, November 23rd

Annual Pot luck Dinner meeting:

Tuesday, December 14th

Tuesday, January 11th

Tuesday, February 8th

Tuesday, March 15th

Please try to attend a few meetings this year and help us plan some fun events and activities.

Thank you, Brian Ruel

Inserting Linked Text Boxes

To insert linked text boxes in a document, click Text Box on the Insert menu. Click and drag in your document where you want to insert the first text box, and insert additional text boxes where you want the text to flow.

To select the first text box, move the pointer over the border of the text box until the pointer becomes a four-headed arrow and then click the border. Click the right mouse button, click Create Text Box Link and then click in the text box where you want the text to flow. Repeat these steps to create links to additional text boxes.

In the first text box, type text that you want. As the text box fills, the text will flow into the other text boxes that you've linked. To let the reader know that an article will continue on another page, insert a small text box under the text box, choose the Jump To style, and then type the words "Continued on Page." Click Cross-reference on the Insert menu. Choose Heading from the Reference type drop-down list, and Page Number from the Insert Reference To. Select the name of the follow-up heading from the For Which Heading list box and then click Insert.

Formatting Text Boxes

You can change the look of linked text boxes by using color, shading, borders, and other formatting. Select the text box you want to format and then double click its border to open the Format Text Box dialog box. If you want to change the color or borders on a text box, choose the Colors and Lines tab. To change the size, scale, or rotation, click the Size tab. To change the position of the text box on the page, click the Position Tab. If you have other text surrounding the text box, and want to change the way the text wraps around it, click the Wrapping tab. If you want to format all the text boxes in an article, you must format them individually - the formatting on one text box will not apply to the others in the sequence.

Using Linked Text for Parallel Articles

You can use linked text boxes to flow text in parallel "columns" from page to page. This method gives different results than using the Column command on

the Format menu, which causes text in column 1 to flow or "snake" to column 2 on the same page. By using linked text boxes, you can instead have text from column 1 flow to column 1 on the next page. The text beside it in column 2 can flow to column 2 on the next page, parallel to column 1. This technique is useful if you need to group two similar articles, for instance, an article translated in English on the left and the same article translated in French on the right.

To flow text in parallel, display paragraph marks in your document. Click at the top of the page where you want the side-by-side columns to start, and press Enter twice. Click in the first paragraph mark on the page. On the Insert menu, click Text Box and drag on the page where you want the first column. Click Text Box again and then click and drag where you want the second column. Click in the last paragraph mark on the page, and press Ctrl + Enter to create a page break.

Repeat the process for each page that will contain side-by-side columns in your document and then return to the first text box you created. Click the text box on the left once to select it. Click your right mouse button and then click Create Text Box Link. The pointer becomes a pitcher. Click the text box on the left side of the second page to create a link. Create links for all text boxes within the same article on the left side of the document. Repeat the process for every text box in the right chain or article.

Pressing Enter twice at the top of each page will create an extra empty paragraph. This blank paragraph is useful if you want to insert text or graphics outside of the text boxes. You can delete the extra blank paragraph if you don't need it.

Copying linked text boxes

You can copy an article or a chain of text boxes that are linked together, to another document or to another location in the same document. To copy linked text boxes and the text they contain, you must copy all the linked text boxes in an article. Select the first text box in an article. Hold down Shift, and click each additional text boxes you want to copy. On the Edit menu, click Copy. Click where you want to copy the text boxes and then click Paste.

To copy some of the text from an article, select the text you want to copy from the article and then copy it

SIDEBAR ARTICLES

This sidebar article was created with a text box. You can use a sidebar article for any information you want to keep separate from other articles or information that highlights an article next to it. These could include a list of contributors, addresses or contact information, a smaller self-contained story, a preview of the next issue, or a calendar of schedule. The example below shows a Calendar of Events.

CALENDAR OF EVENTS

SPECIAL EVENT

PLACE

TIME

Type a description of your event here.

SPECIAL EVENT

PLACE

TIME

Type a description of your event here.

SPECIAL EVENT

PLACE

TIME

Type a description of your event here.

SPECIAL EVENT

PLACE

TIME

Type a description of your event here.

MORE WAYS TO CUSTOMIZE THIS TEMPLATE

FOOTERS

To change the text at the very bottom of each page of your newsletter, click Headers and Footers on the View menu. Use the Header and Footer toolbar to open the footer, and replace the sample text with your own text.

INSERT SYMBOL

It is a good idea to place a small symbol at the end of each article to let the reader know that the article is finished and will not continue onto another page. Position your cursor at the end of the article, click Symbol on the Insert menu, choose the symbol you want, and then click Insert.

BORDERS

You can use page borders and text box borders to change the appearance of your newsletter. Borders on text boxes help keep different articles separate, and can set off sidebar articles from the rest of the page. To change a text box border, select it, double click its edge and choose the Colors and Lines tab in the Format Auto Shape dialog box.

Return Address
Street Number and Name
City, State 98765-4321

ADDRESS CORRECTION REQUESTED

Inserting and Editing Pictures

Type your sub-heading here

You can replace the pictures in this template with your company's art. Select the picture you want to replace, point to Picture in the Insert menu, and click From File. Choose a new picture and then click Insert. Select the Link to File box if you don't want to embed the art in the newsletter. This is a good idea if you need to minimize your file size; embedding a picture adds significantly to the size of the file.

To edit a picture, click on it to activate the Picture toolbar. You can use this toolbar to adjust brightness and contrast,

Choose a new picture, and click the Link to File box if you don't want to save the art with the newsletter.

change line properties and crop the image. For more detailed editing, double-click on the graphic to activate the drawing layer. ■

BULK RATE
US POSTAGE
PAID
PERMIT No.
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Mailing Address
Street Number and Name
City, State 98765-4321

